



# GUIDE

INTERNATIONAL  
STUDENT



Universidad del  
**Rosario**



# Welcome to

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## Universidad del Rosario!

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In this guide you can find information and recommendations you will need before, during, and towards the end of your time at our university. We recommend reading the guide in its entirety, as it will help you understand how part of the university's academic system works and will provide you with helpful tips for living in Bogotá.

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# Contents

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- 1 / Campuses
- 2 / Schools
- 3 / Academic calendar
- 4 / Grading system
- 5 / Before arriving to Colombia
- 6 / Getting around the University
- 7 / Tips for living in Bogotá
- 8 / Before returning home

# 1. CAMPUSES



*Map: <http://bit.ly/2gnjdNx>*

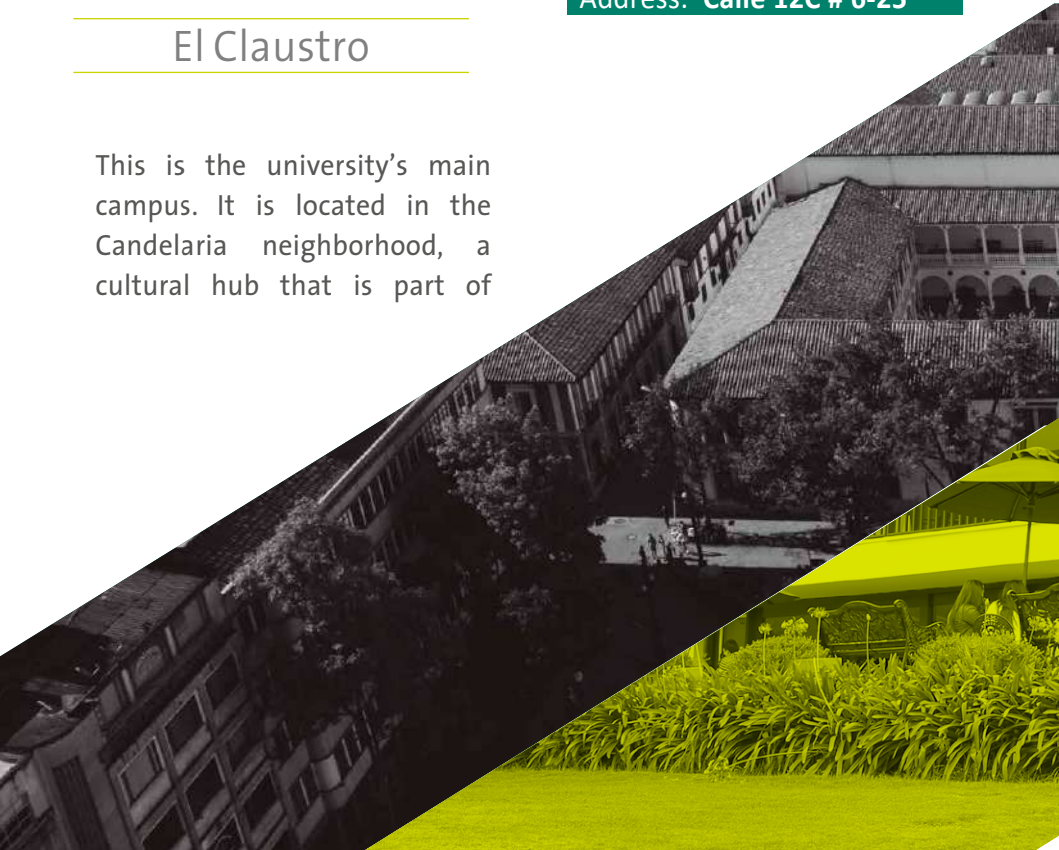
## DOWNTOWN CAMPUS

### El Claustro

This is the university's main campus. It is located in the Candelaria neighborhood, a cultural hub that is part of

Bogotá's old town. By being in this sector, the university community benefits from its great historical patrimony. Downtown Bogotá is also the best location in the city to enjoy the enchantment and tradition of historical times.

**Address: Calle 12C # 6-25**





*Ubicación:* <http://bit.ly/2f56R71>

## INNOVATION AND ENTREPRENEURSHIP CAMPUS

Designed with the objective of being one of the most modern university campuses in Latin America by fusing tradition

with the modern world, the North Campus (the Innovation and Entrepreneurship Campus) provides students a space to develop and grow as individuals and professionals.

The North Campus has been designed just for students, using concepts of environmental sustainability and well-being. This space offers 44 hectares (109 acres) of trees, green areas, modern classrooms and sports facilities.

**Address: Calle 200 entre Autopista Norte y Carrera 7ma.**

**Phone number: 2979200**

**Ext: 2121**

**E-mail: [incoming@urosario.edu.co](mailto:incoming@urosario.edu.co)**



Ubicación: <http://bit.ly/2f56R71>

## QUINTA DE MUTIS

### Campus

Located in the traditional sector of Siete de Agosto, the Quinta de Mutis Campus offers an extensive infrastructure of classrooms, computer labs, well-equipped laboratories, sports fields and a medical library. Located in a popular business and services sector, Siete de Agosto is an area that caters to the university community.

**Address: Carrera 24, # 63C-69**





Address: Calle 24 No. 29 -45



*Ubicación: <http://bit.ly/2g1v1ne>*

## MÉDERI HOSPITAL

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### Network

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Universidad del Rosario has a hospital network referred to as the Red Méderi (the Hospital Universitario Mayor Méderi and the Hospital Barrios Unidos). These facilities are used to complement the education of medical students, giving them the opportunity to apply their theory and experience.

# 2.Schools



## SCHOOL OF LAW

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*Saray Vanessa Barbosa Salgado*

E-mail:

saray.barbosa@urosario.edu.co

**Downtown Campus – Claustro**

## SCHOOL OF POLITICAL SCIENCE, GOVERNMENT AND INTERNATIONAL RELATIONS

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*Yeripsa Benavides Chacón*

E-mail:

sec.academicafcpgri@urosario.edu.co

**Downtown Campus – Claustro**

## SCHOOL OF HUMAN SCIENCES

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*Ricardo Gómez Bohórquez*

E-mail: ricardo.gomez@urosario.edu.co

**Downtown Campus – Claustro**

## SCHOOL OF NATURAL SCIENCES AND MATHEMATICS

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*Martha Patricia Arévalo Peña*

E-mail:

martha.arevalo@urosario.edu.co

**Downtown Campus – Claustro**

## SCHOOL OF BUSINESS

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*Sandra Liliana Amaya*

E-mail:

sandra.amaya@urosario.edu.co

**North Campus**

## SCHOOL OF ECONOMICS

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*Laura Pinilla Vera*

E-mail:

laurac.pinilla@urosario.edu.co

**Downtown Campus – Claustro**

## SCHOOL OF MEDICINE AND HEALTH SCIENCES

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*Sandra Cecilia Pulido Sánchez*

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sandra.pulido@urosario.edu.co

**Quinta de Mutis Campus /  
Méderi Hospital Network**





## 3. Academic calendar

### ORIENTATION

A three-day orientation takes place one week before classes start. Attendance at these activities is mandatory.



### START OF CLASSES

**to be confirmed**

**First semester:** The last week of January  
**Second semester:** The last week of July  
**The campus where you attend classes depends on your School.**



### FINAL EXAMS

The last week of each semester



### END OF CLASSES

**First semester:** The last week of May  
**Second semester:** The last week of November



# 4. Grading system



Each semester is divided into three periods. Each period consists of approximately six weeks of class. After the first two periods, a midterm exam is given on the topics covered during that time, and a final exam is given at the end of the last period.

**UNIVERSIDAD DEL ROSARIO'S GRADING SCALE IS FROM 0 TO 5.**



**0,0**

**FAILURE DUE TO ATTENDANCE:**

The student did not pass the class due to their attendance record and their final grade is zero (0.0). This grade and the number of class credits will be taken into consideration when calculating the student's grade point average.



**0,0 - 2,9**

**FAIL:**

The student did not meet the anticipated academic performance expected for the course, resulting in gaps in the learning process.



**3,0 - 3,5**

**SATISFACTORY:**

The student met the course's basic expectations for academic performance, resulting in an academic achievement that is acceptable for passing the course.



## Grading system

Each semester is divided into three periods. Each period consists of approximately six weeks of class. After the first two periods, a midterm exam is given on the topics covered during that time, and a final exam is given at the end of the last period.

## Credit system

- 1 undergraduate credit from the Universidad del Rosario is equivalent to 1.7 ECTS.
- 1 graduate credit from the Universidad del Rosario is equivalent to 2.1 ECTS. FULL-time enrollment at Universidad del Rosario is 18 credits a semester; this is the equivalent of approximately 30 ECTS credits (European Credit Transfer System).



**3,6 - 4,0**

### GOOD:

The student met the course expectations for academic performance, resulting in good academic achievement and commitment to the educational process.



**4,1 - 4,5**

### SUPERIOR:

The student met the course expectations for academic performance, resulting in superior academic achievement and quality work and commitment to the educational process.



**4,6 - 5,0**

### EXCELLENT:

The student met the course expectations for academic performance, demonstrating academic excellence, quality and commitment to the educational process.



5. Before  
arriving to Colombia

# Keep in mind when packing



Bogotá is located 2,600 m (8,530 ft) above sea level and the temperature varies between 7° C and 18° C (44° F to 64°F). The rainy seasons are between March and April, and September through November. The temperature can change throughout the day, however, so we recommend bringing appropriate clothing.



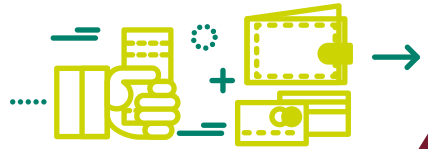
## CONTACTS:

**Supply contact information for the following people:**

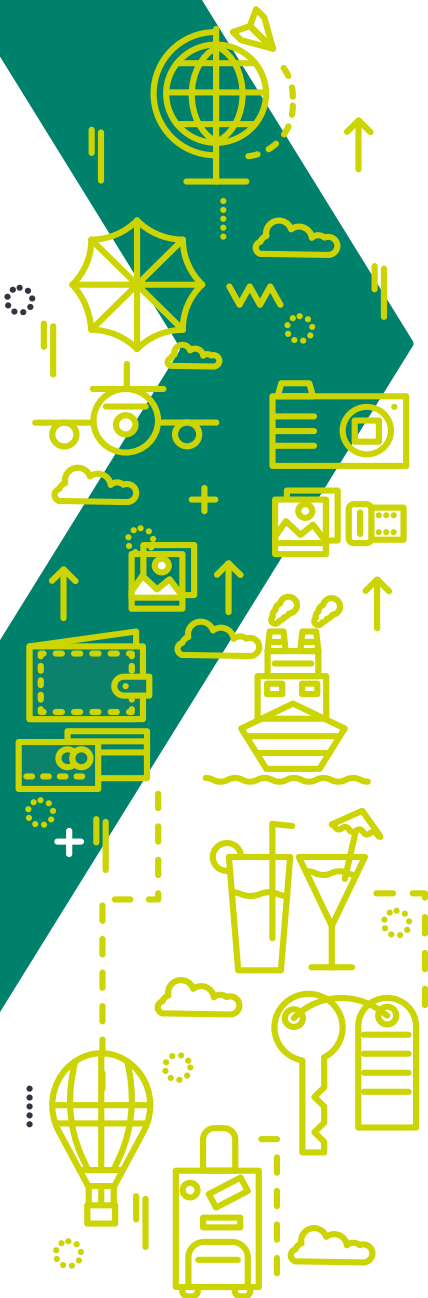
- Family members from your country of origin.
- Family members or acquaintances that live in Bogotá.
- The phone number of your country's embassy or consulate.



## MONEY



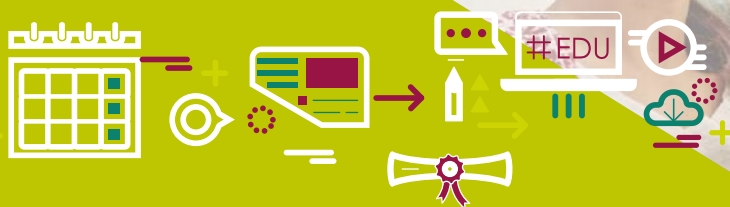
- We recommend bringing Colombian pesos (COP) with you to cover your initial costs. If you bring dollars or euros, you can exchange them at various currency exchange offices located throughout the city.
- Don't forget to activate your credit cards so you can perform international transactions.
- In Bogotá, the majority of financial transactions can be performed at banks, ATMs, via telephone or over the internet.
- Most banks are open to the public between 9:00 AM and 3:00 PM. Some offer extended hours of between 5:00 PM and 8:00 PM during the week, and 10:00 AM to 4:00 PM on Saturdays.
- We recommend not exchanging large sums of money all at once. Remember to bring your passport with you when doing these transactions.





- The exchange rate is approximately one U.S. dollar (USD) to \$3,000 Colombian pesos (COP). As a reference, you can access this currency converter at: <http://www.colombia.travel/es/informacion-practica/convertidor-de-moneda>





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## UNIVERSITY ID (CARNÉ)

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Your university ID identifies you as a student of the Universidad del Rosario. To enter the various campuses and offices carry it with you at all times. Your ID allows you to use the university's lockers and by showing it, you can access a variety of resources such as library books, films, computers, study rooms, etc. You may also be able to use it for student discounts at different cultural attractions (museums, theaters, etc.).

To obtain your ID, take the following steps:

- Go to the Casa UR offices, located in front of the university's claustro campus, and show your passport or a copy of it.





## 6.

# Getting around the University

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## MOODLE

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With the goal of improving the learning experiences of students and professors, Universidad del Rosario offers the Moodle platform. This platform allows you to: obtain information about your classes and academic life, access bibliographic material and access the School of Student Affairs (Bienestar). To access Moodle, go to:

<http://bit.ly/2uz4B3e>

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A username and password will be sent to your e-mail.

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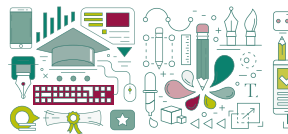
## STUDENT GROUPS:

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Student Groups consist mostly of undergrad students; however, graduate students, professors and graduates from different academic programs also participate. These groups provide opportunities to improve your sports and artistic skills as well as meet new people. The student groups that are available at the university can be found the following link:

**[HTTP://WWW.UROSARIO.EDU.CO/  
GRUPOS-INSTITUCIONALES/INICIO/](http://www.urosario.edu.co/grupos-institucionales/inicio/)**

# 7. Tips for living in Bogotá



## TRANSPORTATION

Bogotá has the following means of transportation:

- **Transmilenio:** This mass transit system reaches almost all throughout Bogotá. It has different stations throughout the city and a ticket costs \$2,300 pesos.
- **Taxis:** There are about 45,000 taxis in Bogotá. The cost of a trip depends on the number of units the taximeter shows. The minimum cost of a trip is \$4,100 pesos. Trips to the airport have an additional cost of \$3,900 pesos above the amount shown by the taximeter.

- **Bike Paths (Ciclorutas):** Bogotá has an extensive bike path network that connects different sectors of the city, making it possible to bike to the university. The university also has designated spaces for you to park your bike at.



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## FOOD

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- As your body adjusts to Colombian Food, we suggest eating in moderation and drinking bottled water, especially when you are outside of Bogotá.
- In Bogotá, you can find small neighborhood stores and large grocery chain stores such as: Éxito, Jumbo, Carulla, and Alkosto, among others. You can find food products and other items you need at these stores.
- We encourage you to get to know the great variety of foods available in Colombia. To learn more about the cuisine Colombia has to offer, visit the following link: en:

<http://www.colombia.travel/es/que-hacer/cultural/turismo-gastronomico>

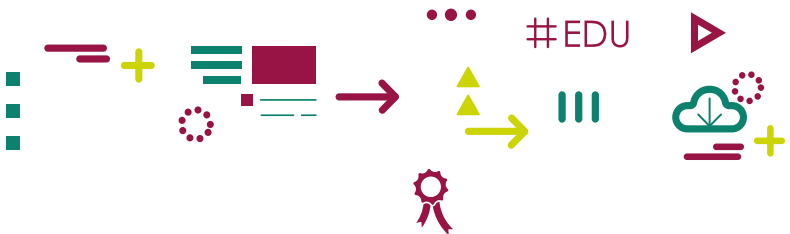
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## COMMUNICATION

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How to call a landline or cellphone:

- To call a landline number from your cellphone, dial 031 for Bogotá, followed by the number.
- Payphones are not common in Bogotá, but you can make calls (llamadas) from street vendors.
- Prices are usually 300-500 pesos per minute of call time.
- International calls can be made at locuterías or internet cafés.



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## ATTRACTIONS

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Bogotá has a variety of attractions including museums, parks, the old town, theaters, etc. You can learn more about them at the following link:

<http://www.colombia.com/turismo/sitios-turisticos/bogota/>

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## TIPS FOR TRAVELING OUTSIDE OF BOGOTÁ

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- Try to find out what the housing, weather, health and hygiene conditions are of the place you intend to visit. This will help you know what to pack and get any required vaccines.
- If traveling to a rainforest, rural or forested area that is far from urban areas, take a bottle of drinking water with you and canned food. Always use sunblock and be very careful about walking around at night or along riverbanks or beaches.



- When traveling by bus, take the buses that depart from the Terminales de Transporte (bus terminals) and try to take direct trips that do not make any stops. Always go with a traveling partner and be aware of basic security
- If traveling by plane, follow the airline's recommendations about check-in times and ticket confirmationsprecautions.

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## SAFETY TIPS

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In Bogotá, as with any large city throughout the world, there are certain situations you should try to avoid. The following are a few recommendations:

- When moving about the city, do not show you have valuable objects such as watches, purses, necklaces, earrings, cameras, video cameras, laptop, etc.
- Do not leave your personal belongings unattended or in the care of other people (purses, briefcases, luggage, etc.).
- Do not receive anything from strangers you meet on the street. This includes food, any type of package, flyers, advertisements, etc.
- If you lose any of your personal documentation, go to the nearest police station (CAI) and make a report. If necessary, block your credit and debit cards.

- Do not withdraw large sums of money from ATMs or banks. If necessary, go with somebody.
- We suggest doing your withdrawals from ATMs that are located inside banks, in malls or that have a security guard. It is not always safe to use the ones that can be accessed on the street, especially at nighttime.
- When you need to take a taxi, you should request one by calling a designated taxi service. In the case that you must take a taxi from the street, try to do so with another person.
- The number for 24-hour emergencies (police, firefighters and ambulances) is 123.



# 8. Before returning home

When it comes time to return to your home, please keep the following recommendations in mind:

- Close any bank accounts that you opened in Colombia.
- It is important that you are in good standing with the university (financially and in any other regard).
- If you had a phone plan or held a public service contract while you were here (either for housing, TV, etc.), terminate this before your departure.
- Check to see what documents you may need in the future that you can only obtain here in Bogotá: copies of your diploma, transcripts, program descriptions, notary or apostille authentications, etc.

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