

VISITING TEACHING AND RESEARCH FELLOWSHIPS

1. Call Presentation

The Vice Provost for Academic Affairs is pleased to announce the call for “Visiting Teaching and Research Fellowships” 2022-2. The visits are a period prioritized by the Universidad del Rosario (UR) to enrich the international profile of our professors through international mobility, and to foster academic collaboration with colleagues from universities or research centers of excellence. In this call, the fellowships will be awarded to carry out one or two-way visits. That is, our professors will be able to conduct a visit to international universities and international professors or researchers will be able to conduct a visit at our University.

2. What does a Visiting Fellowship entail?

Visiting Fellowships are created to support professors and to strengthen their research and their international networks. These also enable professors and researchers to foster research lines at Universidad del Rosario. Visiting Fellowships are oriented to promote academic international experiences, to support new knowledge, and to create scientific networks in main research topics for professors of the University. We hope visits will contribute to the academic positioning, and to create strategic partnerships and increasing scientific production with international collaboration.

3. Financial Support Terms

The fellowship amount will depend on the duration of the visit. The basic fellowship for a minimum visit of one month will be \$ 7'360.000 COP and increases to \$ 1'600.000 COP for each additional month up to a maximum of 6 months. The visit can begin no later than November 4th, 2023. The amount of the fellowship is freely available to the beneficiary for the expenses they will incur in during the visit¹.

At the time of making the fellowship effective, biosafety measures and protocols will apply. The compliance with the current regulations and care-related activities that are institutionally available and that comply with

¹ The University plans to bear the entry visa costs of the winners, in relation to the study and processing of the documents requested, during the application and granting stages of this visa. In case of obtaining an inadmissibility and non-granting of a visa, the new process will be fully assumed by the applicant in case they want to continue with it.

national and international guidelines must be guaranteed.

The Vice Provost of Academic affairs will share, at the time of making the fellowship effective, any additional recommendations regarding the pandemic progress.

4. Applicant's Profile

International professors or researchers who can prove current employment in an international university or research center may apply. Additionally, they must show support from the Dean of the School or Faculty at Universidad del Rosario that they will be visiting. The international professor must also be presented by a full-time or part-time professor, who, if necessary, will facilitate the procedures before their Dean's Office and the Fellowship Committee.

The external applicants who grant the fellowship, in addition to having the respective entry visa to the country, must attach the medical assistance insurance that will cover them during their stay at the University. The fellowship, if obtained, will be delivered cash (in Colombian pesos) once the stay at the University is legalized.

It will be taken into account if the applicant has been a previous beneficiary of this call. Winning applicants are recommended to wait a minimum time of one year, before making a new application to this call.

5. Application Process

The UR or International professor or researcher interested in conducting a visit can fill out the required information for their application and attach the supporting documentation (in PDF format) as described below:

A letter addressed to the Fellowship Committee in which he/she presents and supports their candidacy to receive a fellowship.

The letter should include:

- a) A brief description of his/her career and major academic achievements
- b) A summary of the objectives of the teaching and research activities that he/she plans to carry out
- c) The information of the institution or center chosen to carry out the visit.

- A work proposal (1,200-words maximum, Font: Times New Roman 12, interlacing 1.5) describing:

- a) the objectives of the visit with 3 key words minimum, b) a brief description of the visit and its objectives
- c) the reasons for choosing the university and the person (if this applies) with whom the professor will work
- d) contribution of the visit to his/her academic project and the development plans of their unit, e) a schedule of activities, f) budget proposal where the detailed activities in which the fellowship will be used are

described, and g) the specific deliverables that result from the visit in the short or medium term.

d) A letter from the Dean supporting his/her application for the visit describing the academic performance and academic trajectory of the applicant and the contribution to the development plan of the unit to which he/she belongs.

e) The international professor or researcher must enclose: a) an updated Curriculum Vitae and b) a letter written by a UR professor where they introduce him/her and describe the activities that would take place during their visit. c.) If you are a professor, include labor certification from the University with which you are currently associated. If you are a researcher, include a letter from the research group to which you are connected.

6. Presentation of the Proposal

The professor may apply to this call through an online form posted at the call [website](#). The applicant must fill out the application form and attach the required supporting documentation within the deadline indicated in this. Only applications submitted within the deadline of the call and that strictly comply with all the requirements therein will be presented before the Fellowship Committee. In case of winning joint proposals, this fellowship will be awarded to the proposal and not to each of the participants in it.

If the professor is applying for additional financial support for the same visit, and is interested in having institutional support from an international organization (Fulbright, Fundación Carolina, DAAD, CEF, etc.) or other universities that grant fellowships, they may request this support before the Fellowship Committee through the same online form.

7. Evaluation and Selection Criteria

The evaluation of the documents submitted by the applicants will be carried out by the Vice Provost of Research and Innovation Office, which will consider the following criteria:

Criteria	Percentage
Profile and trajectory of the applicant ²	30%

² For the visiting professor, the academic production in the last 5 years should be included in the Curriculum Vitae.

<p>Relevance and soundness of the research proposal to be developed during the visit:</p> <ul style="list-style-type: none"> • Objectives • Reasons for choosing the destination University or Justification of the origin University • Relevance of the visit to the development of a research project • Relevance of the visit to the academic project • Specific deliverables that will result from this doctoral research and a schedule of activities 	50%
<p>Excellence of the institution and research center where the visit will be carried out.</p>	20%

The documents submitted by the applicants will be assessed according to the evaluation criteria, on a scale from 1 to 5, where 5 is the highest value and 1 is the lowest. An orderly list will be created from the highest to the lowest results according to the average final grade of each applicant (that will appear as anonymous during the process).

The Fellowship Committee will award the fellowships according to the results of the evaluation and the availability of funds allocated for this call.

8. Commitments of the Beneficiary

The applicant awarded with a fellowship will commit to the University to:

- Present the required documents for the reimbursement of the fellowship.
- Use the fellowship in the established dates.
- Show before their faculty or school within five (5) days after the date of completion of the visit.
- Submit to the Dean's office of the Faculty or School within their work plan, the assignment of time in teaching or research to carry out the visit.
- Deliver a final report up to thirty (30) days after the end of the visit to the Dean's office of the Faculty or School and to the Vice Provost for Academic Affairs (convocatorias.da@urosario.edu.co), describing the reached objectives, the obtained results and the publication plan that results from the visit, within a term no greater than six (6) months. The host professor at Universidad del Rosario will be directly responsible for requesting and submitting this report.
- Make the appropriate affiliation of the University in the publication(s) that result from the visit. For these purposes the name of the fellowship is: "Universidad del Rosario - Visiting Teaching and

Research Fellowships”. Applicants must follow the University guidelines here.

- Participate as an evaluator jury in next calls for Visiting Teaching and Research fellowships when requested.
- In case of not fulfilling the previous commitments, the beneficiary will lose the fellowship granted.

9. Calendar for the Call

Activity	Dates
Opening of the call	1st July, 2022
Application Deadline	September 16th, 2022
Publication of Results	November 4th, 2022

If you have any inquiries regarding this call for entries, please write to The ViceProvost for Academic Affairs Office at: convocatorias.da@urosario.edu.co